

MINUTES  
MEETING OF THE BOARD OF TRUSTEES  
VILLAGE OF STEWARD, ILLINOIS  
402 Main Street

Monday, September 9, 2024 at 7:00 P.M.

1. Call to order/pledge - 7:00PM
2. Roll Call - Zach (Y) Chris B (excused) Erik M (y) Laura S (Late) James T (y) Rylee B (Excused)
3. Approval of the Agenda- Hugh adds Halloween Hours and FOIA & OMA act under Old Business, Under Water Info add bills to authorize for payment and under New business add purchase of another parastaylic lump. Zach motions approve amended agenda. James seconds.
4. Minutes of the August 12, 2024 Meeting - Zach motions to approve as presented. James seconds.
5. Treasurer's report - Matt gave a report. Matt motions to approve Matt's report. James seconds. Nothing to add on CD's performance.
6. Accounts Payable - Hugh went over bill report. Also asked for preapproval for payments on \$10,000 Consulting Place, \$15,765.90 Wilbert & Hoffman and \$151,197.77 to Martin. Zach motions to pay bills with additional 3 bills for water project. Erik seconds. Roll Call: Zach (Y) Erik (Y) James (Y) Hugh (Y). All in Favor.
7. Visitor Recognition - Karen Bonnell and Accountants from Newkirk and Associates. Karen mentions solar people coming to town to visit. Laura to meet.
- \*\*\*\*Zach motions to suspend the rules to allow auditors to present audit. James seconds. Auditors recommend getting an investment policy in place. Hugh recommends to hold off voting for audit approval until next month when the full board is present. James makes a 1st motion. Erik seconds. Roll call: Zach (Y) Erik (Y) James (Y) Hugh (Y). Motion passes.
8. Committee Reports
  - A. Water Info:
    1. Phase 1 Status - Bills previously approved earlier in the meeting. Just waiting for loan disbursement
    2. Water Well Solutions - Well Inspection to come on 9/11-Hugh explained the process of what to expect.

3. Peristaltic Pump - Backup is now being used and Hugh would like to order another for backup. Zach motions to buy another pump up to \$600. Erik seconds. Roll call: Zach (Y) Erik (Y) James (Y) Hugh (Y). Motion passes.

B. Park/Village Property

1. Report of Property Maintenance

- a. Depot - Doors are made and door handles here. Should be done in the next week to week and a half.

2. Tree Report- Trees on Fuller & Miller Street needing immediate attention. They are causing damage to the buses. Hugh asked Karen to get estimate. James makes motion to spend \$3,000 to cover tree trimming and removal. Erik seconds. Roll call: Zach (Y) Erik (Y) James (Y) Laura (Y). Motion passes.

3. Publicity / Items for Newsletter /Technology/Website/Facebook-  
Upcoming candidates Interviews

9. Old Business

- A. Village Welcome Signs - Laura tabled until next month. James seconds. Need to gather more information.

- B. RV/Travel Trailer Parking- Hugh to address next month. Nothing done yet.

- C. Residents with pools/fencing - Hugh to invite the attorney down next month to answer RV and pool questions. Zach tables until next month. Erik seconds.

- D. Road Repairs - nothing from the engineer. DOT not moving fast. Hugh passed around proposed truck bypass. Some discussion took place.

- E. Halloween Hours - Laura motions to have Halloween Hours October 26, 2024 from 5pm-7:30Pm. Erik seconds.

- F. FOIA & OMA - needs to be completed still by a few members.

10. New Business

- A. Auditors - already handled earlier in the meeting.

- B. Solicitors Sign - Zach motions to approve up to \$250 on FOUR Solicitor signs to place within the Village. Laura seconds. Roll call: Zach (Y) Erik (Y) James (Y) Laura (Y). All in Favor. .