

MINUTES

MEETING OF THE BOARD OF TRUSTEES

VILLAGE OF STEWARD, ILLINOIS

402 Main Street

Monday, June 10, 2024 at 7:00 P.M.

1. Call to order/pledge - 7:00PM
2. Roll Call - Zach (y) Chris B (excused) Erik M (excused) Laura S (y)
James T (y) Rylee B (Y)
3. Approval of the Agenda- Zach motions to approve Rylee seconds.
4. Minutes of the May 13, 2024 Meeting - Laura would like a few additions to minutes concerning depot locks, new signs and information regarding RV on John Street. Zach motions to approve minutes with Laura's additions. Rylee seconds.
5. Treasurer's report - Matt gave report. Review of bank accounts and no new update on CDs performance. Rylee motions to approve Laura seconds.
6. Accounts Payable - Zach motions to approve \$341,028.55 loan request for phase #1 watermain improvement project. Rylee seconds. Roll Call: Zach (Y) Laura (Y) James (Y) Rylee (Y). All in Favor. Hugh mentions month on the monthly bill report should be June not May. Zach motions to pay bills as presented. Rylee seconds. Roll Call: Zach (Y) Laura (Y) James (Y) Rylee (Y). All in Favor. ComEd billing is messed up. Matt would like to add payroll taxes for water \$348.84 and for general \$114.75. James motions to pay bills with the addition of the payroll taxes for general and water. Laura seconds. Roll Call: Zach (y) Chris B (y) Erik M (y) Laura S (y) James T (y).
7. Visitor Recognition - Karen Bonnell and Courtney from CFPS.
8. Committee Reports
 - A. Water Info:
 1. Incident at Well #3- careful of placement of hose.
 2. Phase #1 Status- All mains in, Service hookups to be done today, just obtained second operating permit and changing hydrant out at cemetery.
 3. Fire Hydrant Flushing- possibly 7-13-24. James and Karen possibly in the morning.

4. Water Hydrant Flushing Signs- Hugh got an estimate from Warning Light Signs for 4 signs and bases in the amount of \$897.80. Laura and James recommend asking for the date to be in the signs also. James makes a motion to purchase signs up to \$1000 from Warning Lights Southern Illinois. Rylee seconds. Roll Call: Zach (Y) Laura (Y) James (Y) Rylee (Y). All in Favor.

B. Park/Village Property

1. Report of Property Maintenance

a. Depot - Laura got estimate for 3 doors entry doors and is roughly \$2300. Village hall estimates for new siding is \$10,299.72 should take 8-9 days and would likely start July/August. **Laura motions to email bids from both contractors and board to vote on them VIA email. Zach seconds. All in Favor. **Hugh to look at toys in park needing possible repairs.

b. Alleys - Hugh hasn't spoke with Brandon yet and trees should be trimmed first.

c. Video cameras- Laura's contact can no longer do cameras but she is going to check with him about a recommendation for someone else.

2. Tree Report- Karen handed out a report of for the quotes to time trees in alleys and 2 catalpas and a Walnut tree. Laura motions to spend up to \$5,000 for Miles Wentworth to do tree trimming and removal. Zach seconds. Roll Call: Zach (Y) Laura (Y) James (Y) Rylee (Y). All in Favor.

3. Publicity / Items for Newsletter /Technology/Website/Facebook- nothing to add

9. Old Business

A. Village Welcome Signs - James motions to table until next month. Laura seconds.

B. RV/Travel Trailer Parking- Zach motions to approve Recreational Vehicle Addendum Laura Presented. Roll Call: Zach (Y) Laura (Y) James (Y) Rylee (Y). All in Favor. **Zach & Laura to inform residents about ordinance. Fiber Optic - Macek emailed Hugh to let him know no fiber to come this way with his company Rise Broadband.

C. Depot bill dispute- return letter for second time. Says no mail receptacle. Laura to work on this and give to Hugh for Lawyer to advise.

10. New Business

A. Residents with pools/fencing- James motions to send pool letter with copy of ordinance. Rylee seconds.

B.

11. Next Meeting Date July 8, 2024 at 7:00pm

12. Zach motions to go to adjourn and go to closed session Rylee seconds at 8:32PM.