

## MINUTES

### MEETING OF THE BOARD OF TRUSTEES

#### VILLAGE OF STEWARD, ILLINOIS

402 Main Street

Monday, February 10, 2025 at 7:00 P.M.

1. Call to order/pledge - 7:00PM
2. Roll Call - Zach (y) Chris B (Absent) Erik M (y) Laura S (y) James T (no) Rylee B (Excused)
3. Approval of the Agenda- Zach motions to approve as presented. Laura seconds, all in favor.
4. Minutes of the January 13, 2025 Meeting- Laura motions to approve as presented. Zach seconds. All in Favor.
5. Resignation- James Tyler has officially resigned from board. Hugh has received his resignation letter.
6. Hugh presents William Wasilewski as an appointment. Zach motions to appoint William to the Board. Laura seconds. No Discussion took place. Roll Call: Zach (Y) Erik (Y) Laura (Y) Hugh (Y) All in Favor.
7. Treasurer Report - Zach motions to suspend the rules and wait for Matt to arrive and give report. Laura seconds. All in favor.
8. Accounts Payable - On February Report Deposit MFT funds and Renewal Fund should be a balance of zero for January 2025. Zach motions to pays bills as corrected. Erik seconds. Roll Call: Zach (Y) Billy (Y) Erik (Y) Laura (Y). All in Favor.
7. Visitor Recognition - Karen Bonnell in Gallery and also lets us know that Steward will be on Tree City USA video.
8. Committee Reports
  - A. Water Info:
    1. Report on Well #2 - Hugh gave up. Below casing there is corrosion and pulling up sand. Well #2 is shut diwn. Water Solutions would like to put a part on that slow pump down. Laura motions to allow Willett Hoffman to come in for some ideas on how to handle Well situation. Zach seconds. Roll Call: Zach (Y) Billy (Y) Erik (Y) Laura (Y). All in Favor.
    2. Water Testing - Trustees need to do their day.

3. Review Water Operator Contract & Salary - Zach motions to retain Brad at current contract and salary. Laura seconds.
4. Water biller and salary - Zach made a motion to retain current water biller with pay increase of \$250 a quarter but if Chrissy was to resign he would like clerk job combined with water biller, no second. Motion dies. Zach motions to retain current water biller and increase salary to \$250 a quarter starting next pay period, Billy & Erik second. Roll Call: Zach (Y) Billy (Y) Erik (Y) Laura (Y). All in Favor.

#### B. Park/Village Property

##### 1. Report of Property Maintenance

- a. Village Hall Repair- still on track to start in spring and Hugh reminded Laura we need receipt for deposit.
- b. Road Repairs - Suppose to start soon but will be done by June 2025. Hugh was to meet with Matt from Willett Hoffman but that did not happen.

##### 2. Tree Report- Arbor Day scheduled for last Friday of April.

##### 3. Publicity / Items for Newsletter /Technology/Website/Facebook- Upcoming candidates Interviews and Easter Egg hunt date.

\*\*\*\*\* #7- Treasurer Report - Matt gave report. ARPA. Balance should be zero. Ending Balance zero. Keeping account on report until end of Fiscal year. Laura motions to approve Treasurer Report with correction. Bill seconds. All in Favor.

#### 9. Old Business

##### A. 2025/2026 Budget- Hugh handed out a printed copy of budget.

Zach motions to table budget until next month. Laura seconds.

##### B. Nolan Johnson - previously handled.

##### C.

#### 10. New Business

A. Review Salary for Treasurer - Laura motions to retain Matt at \$1400 for the year but paid semiannually. Erik seconds. Roll Call: Zach (Y) Billy (Y) Erik (Y) Laura (Y). Hugh (Y) All in Favor.

B. Easter Planning - April 19, 2025 @ 9am. Amount for Egg shunt will be discussed at March Meeting.

11. Next Meeting Date - March 10, 2025 at 7:00pm.

12. Erik motions to adjourn regular meeting Laura seconds at 7:48PM.