

**Meeting Minutes**  
**MEETING OF THE BOARD OF TRUSTEES**  
**VILLAGE OF STEWARD, ILLINOIS**  
**402 Main Street**

**Monday, August 11, 2025**

- 1. Call to Order/Pledge** - Meeting called to order at 7:00pm
- 2. Roll Call** – Zach (y), Bill W (y), Erik (y), Rylee (absent, unexcused)
- 3. Motion to suspend the rules** – Zach makes motion to suspend the rules to appoint James Finnestad to the Board of Trustees, Bill seconds. Roll Call: Zach(y), Bill (y), Erik (y). All in favor.
- 4. Swearing in of James Finnestad** – Laura administers the oath of office to James Finnestad, Village Trustee.
- 5. Approval of Agenda** – Zach motions to approve agenda, Erik seconds. All in favor.
- 6. Minutes of the July 14, 2025 Meeting** – Erik motions to approve as presented, Bill seconds. All in favor.
- 7. Visitor Recognition** – Karen Bonnell is present.
- 8. Treasurers Report** – Matt presents treasurers report. Correct needed regarding refund from Matt Tourdot – this should be credited to Village Hall renovations. All other items correct. Erik motions to approve, Bill seconds. All in favor.
- 9. Accounts Payable** – Hugh discussed landline – we are not required to have one. In an effort to save the village money, Hugh will research cell phone dedicated to Village Hall. Corrections were made to the Water Department accounts payable, with a revised total as follows: \$9420.24 reduced to \$9087.15. Zach motions to approve as revised, Erik seconds. Roll Call: Zach (y), Bill (y), Erik (y), Jamie (y). All in favor.  
Zach suggests we look into General Checking Fund Investment. This will be added to September 8, 2025 agenda.
- 10. Committee Reports: Water Department**
  - 1. Well 2** - An updated quote was received to repair Well 2. The VDF will dial down the rate of the pump to prevent pulling sand. Our system is too small for large system, too large for small system. A revised bid of \$28,120.00 has been given for repairs. Bill motions to accept the bid and try to rectify the sand situation, Zach seconds. Roll Call: Zach (y), Bill (y), Erik (y), Jamie (y). All in favor.
  - 2. Hydrant Flushing** – Dates will be confirmed at the September 8, 2025 meeting for October Flush. This will be the final flushing for the year.

**Park/Village Property**

A bid was received last at the August 11, 2025 Board Meeting for Rager Renovations in the amount of \$30,000.00, addressing the renovations needed for Village Hall. Bill motions to approve the bid, Zach seconds. Roll Call: Zach (y), Bill (y), Erik (y), Jamie (y). All in favor. Construction should begin soon.

**Publicity/Items for Newsletter/Technology/Website/Facebook**

Karen asked for any items needed for newsletter, etc. Announcement of Jamie Finnestad as new trustee, Proper pet clean-up and a thank you to Rolando Salazar for years of volunteering were mentioned.

**11. Old Business**

- A. **Purchase of laptop for Village Clerk for Village work** – Erik located a laptop for under \$200, plus cost of programming with Windows formats. Bill motions to approve up to \$400, Zach seconds. Roll Call: Zach (y), Bill (y), Erik (y) Jamie (y). All in favor.
- B. **FOIA/OMA** – Zach is still needing to complete. All others, except for the newest member, Jamie, have completed.
- C. **Return to Work** – Hugh is still working on this.
- D. **Open Trustee Position** – Hugh is speaking with a couple of residents who are interested. He will update next meeting.

**12. Next Meeting** – Monday, September 8, 2025**13. Meeting Adjourned** – 7:57pm – Erik makes a motion to adjourn, Bill seconds.